



# Gnanamani College of Technology

(AUTONOMOUS)

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GCTPD#16

## STUDENT MENTORING POLICY

Student mentoring policies in engineering colleges establish structured, proactive guidance systems (typically 15-20 students per faculty member) aimed at improving academic performance, career planning, and personal well-being. These policies mandate regular meetings (e.g., bi-weekly or twice a semester) to monitor progress, address stress, identify slow learners, and maintain comprehensive records.

### Key Components of Mentoring Policies:

- **Mentor-Mentee Ratio:** Typically, 1:15 or 1:20, ensuring individual attention
- **Regular Meetings:** Scheduled interactions, usually fortnightly or twice per semester, to discuss academic progress, personal issues, and career goals
- **Academic Monitoring:** Mentors review internal marks, attendance, and project work, identifying slow and advanced learners to provide tailored support
- **Psychological/Personal Counseling:** Mentors support students facing stress, anxiety, or personal, financial, and peer pressure
- **Career Guidance:** Advising on electives, workshops, professional society memberships (e.g., IEEE), and internships
- **Documentation:** Mentors maintain a detailed progress record (mentoring diary) of all sessions, frequently monitored by the Head of Department (HOD)
- **Actionable Feedback:** Mentors identify learning difficulties and provide feedback for improvements in teaching methods or curricula

**Common Responsibilities:**

- **Mentor (Faculty):** Identify student strengths and weaknesses (SWOT analysis), guide in projects/internships, and contact parents for severe attendance or performance issues
- **Mentee (Student):** Attend meetings regularly, share performance details, and proactively discuss career plans

**PRINCIPAL**